MHHS Programme Steering Group (PSG) Headline Report

Issue date: 08/09/2023

Meeting Number	**PSG024**	Venue	**Virtual – MS Teams**
Date and Time	**06 September 2023 1000-1200**	Classification	**Public**

New / Outstanding Actions

Area	Ref	Action	Owner	Due
Qualification Testing	PSG24-01	Elexon and RECCo to provide transparency around qualification testing dates, assumptions on equivalence from SIT, and understanding of testing which may be required in addition to SIT-based evidence requirements. In addition, Elexon and RECCo to ensure the clarifications are raised to the Qualification and E2E Sandboxing Working Group (QWG) and current plan dates are published.	Elexon (Oli Meggitt) & RECCo (Jonny Moore)	04/10/2023
	PSG24-02	Elexon to discuss development of the Qualification Assessment Document (QAD) and Qualification Approach and Plan document with the IPA	Elexon (Oli Meggitt)	04/10/2023
Delivery Dashboards	PSG24-03	Programme to review risks R653 and R380 and consider whether risk score should be higher	Programme (Simon Berry & Bushra Ali)	04/10/2023
Previous Meeting(s)	PSG23-03	Review the existing appeals mechanisms as described in the existing Governance Framework and determine whether a defined appeals process needs to be documented elsewhere. Findings will be shared with PSG.	Programme (Lewis Hall & Fraser Mathieson)	06/09/2023
	PSG23-04	Review LSC appeal and determine what the Programme can address within its scope and what is outside of the Programme's control (i.e. wider industry issue). Review this with the LSC and agree a plan to take forward.	Programme (Jason Brogden & Lewis Hall)	06/09/2023
	PSG21-05	Programme to discuss with IPA the potential inclusion of IPA test assurance activities alongside programme plan information, to assist participants' view of effort requirements.	Programme and IPA	08/06/2023
	PSG20-03	PSG Constituency Representatives to encourage constituents to request bilateral discussion with Programme on SIT planning (e.g. to discuss systems, processes, practicalities of testing and qualification, operation of placing reliance policy, etc).	PSG Constituency Representatives	30/10/2023

	PSG18-05	***To be kept open until M9.		
	PSG18-05	Progress the assurance process for LDSOs for the accuracy of data for DUoS billing.	Jason Brogden	05/07/2023
	PSG17-05	Review the post-implementation approach to Benefits Realisation and how Benefits Realisation will be handed over to Ofgem at M16.	Programme (Jason Brogden)	To be reviewed at CP2

Decisions

Area	Ref	Decision
Programme Governance	PSG-DEC58	The PSG approved the headline report and minutes of the PSG meeting held 02 August 2023 with no amendments.

Key Discussion Items

Area	Discussion
Minutes and Actions	The minutes of the last meeting were approved with no amendments (**DECISION PSG-DEC58**). Action wording and updates can be found within the meeting papers and meeting minutes.
Programme Reporting	The Programme advised the outlook on M9 (SIT start) is currently positive. The Programme advised a small number of milestones are tracking red, and several are amber. This reflects several milestones currently undergoing replan (e.g. transition design) or where review is underway to understand if the deliverable is still required to support participants (e.g. E2E Sandbox Guidance). The Programme is actively managing risks to M9 and the majority of amber milestones reflect the Programme's conservative approach to the tracking of deliverables for SIT start. Further updates on readiness and milestone status will be provided at the PSG on 04 October 2023 The IPA noted the recent production data backup undertaken on 19 August 2023 and the Programme confirmed the data cut had been successful, with no issues reported. The Programme thanked participants for their support with the data cut, noting this was a joint enterprise across the Programme and a positive result has been achieved. The Large Supplier Representative highlighted current concerns around the potential misalignment of the Interface Catalogue and Swagger. The Programme advised a decision has been taken to align CIT to the Swagger specification, and this will be discussed at the Fast track Implementation Group (FTIG) on 06 September 2023. The DNO Representative asked whether the decision to align CIT to Swagger may require redesign work by participants. The Programme advised there is likely to be some effort required by participants, and the decision to align to Swagger was taken as the majority of participants have built machine readable systems.
SIT Update	The Programme provided an update on SIT readiness, advising SIT consists of five stages, with participants due to enter CIT. Updates on the test cases, test tools, and defect management processes were provided. An overview of the measures being undertaken by the Programme to ensure the readiness of Core Capability Providers was provided. The Programme advised test execution reports on DIP build against Interim Release (IR) 1 are being obtained, with uplift to IR2 to be undertaken at the end of October 2023. Elexon Helix execution is underway with completion anticipated at the end of September 2023. Documentation assurance has been undertaken by the Programme.

	The Programme advised activities beyond M9 are also underway, including CIT Intervals 2,3 and 4 test assurance documentation being provided.
	The Programme advised the SIT Tracker has been published on the <u>Programme Collaboration Base</u>, which provides detail and commentary on individual testing activities as well as RAG statuses. The tracker will be updated twice per week.
	SIT Functional is due to commence in March 2024 and preparations are underway including provision of approach and plan documents and test scenarios/cases. Updates are due to be provided at the SIT Working Group on 07 September 2023. The start dates and the approach and plan approval dates for the remaining SIT stages were provided.
Qualification Testing	Elexon and RECCo provided an update on Qualification Testing including, timelines, Qualification Testing (QT) tranches, approach and plan, the Qualification Assessment Document (QAD), placing reliance, and risks/dependencies, per the meeting slides.
	Qualification Overview:
	Elexon advised work is underway by Code Bodies to confirm SIT equivalence arrangements which will seek to align the scope of testing for SIT participants with testing requirements for non-SIT participants. Responsibility for qualification activities sits with BSCCo and RECCo, who are jointly developing the qualification process in consultation with participants via the MHHS Qualification and E2E Sandboxing Working Group (QWG).
	Any party who does not qualify by M14 (All suppliers must be able to access MPANs under the new TOM) will be required to proceed via the enduring business-as-usual qualification process. An outline of proposed routes to qualification depending on whether a participant is a SIT participant or not was provided, per the meeting slides.
	The IDNO Representative sought to confirm the potential environments and testing resource requirements for QT for non-SIT participants. Elexon advised the intention to provide the same functionality as was provided for SIT volunteers, and work is ongoing to confirm this. The QT approach will be for parties who are not placing reliance. Code Bodies are seeking to minimise the need for participants to duplicate testing evidence.
	The DNO Representative wished to know when principles and specific information on the approach to QT will be provided, noting current uncertainty around the testing of multiple MPIDs for differing roles and how placing reliance will operate. Given the pressing timeframes, the representative stressed the importance of know precisely what will be required and highlighted the potential costs of operating multiple concurrent environments.
	Tranche Approach for SIT Equivalent Testing
	Elexon provided an overview of the consideration being given by Code Bodies to ensure the approach to SIT equivalent qualification tranches is fair and non-discriminatory, and accounts for participant readiness and the need for a mixed ecosystem during transition.
	A high level overview of the process was provided per the meeting slides. Participants will need to assert their intention to qualify with Code Bodies and will then be allocated to a tranche (with preferences considered where practical). The tranches will be confirmed two-months ahead of commencement, and participants will be required report on readiness and PIT progress. Dropouts from an allocated tranche will not be guaranteed a space in another tranche, and it is therefore important for participants to consider the best-fit tranche for themselves when submitting their intention to qualify. Tranche allocations will be assigned on a first come/first served basis, noting the need to ensure a mixed eco-system during transition.
	The Large Supplier Representative queried how a Large Supplier dropout may affect the tranche allocations. Elexon advised the approach will be as flexible as practicable, however there are limits to capacity and re-allocation to a later tranche is not guaranteed. The Chair urged constituency representatives to urge participants to take advantage of the support the Programme will offer in driving critical path activities and to ensure participants are aware tranche allocation will be first come/first served. Participants should also be encouraged to ensure dialogue, to provide suggestions on the

'happy path', and to be realistic about tranche selection in terms of readiness. No appeals route for tranche allocations will be provided, however issues can be raised to the relevant Code Bodies if required.

Qualification Assessment Document

Elexon advised the timelines for producing the Qualification Assessment Document (QAD) are currently subject to replanning. Consideration is being given to the risk of SIT evidence requirements being too narrow for Qualification Testing purposes and the potential solutions. Any areas where SIT does not cover a requirement for qualification may require coverage in addition, and the finalised QAD cannot be issued until such detailed evidence requirements are known. The IDNO and DNO Representatives noted this was a concern for Licenced Distribution Service Operators (LDSOs) and it could result in a need to build/test, and then re-open for further build work for qualification, and this may be challenging. The Programme noted this is an existing risk in the Programme RAID Log and concerns must be allayed (**ACTION PSG24-01**).

The IPA requested discussion with Elexon and RECCo on the approach to the QAD to inform assurance measures and potentially inform the development of the document (**ACTION PSG27-02**).

PR Policy

Code Bodies are seeking to ensure participants who utilise third party providers, or who have common solutions, can harness this commonality in qualification without all requiring testing for the same requirement. Code Bodies must ensure the way common systems are being used by individual parties is aligned to the intent of the qualification requirement. The Programme have produced the Placing Reliance Policy and Elexon advised future interaction of individual participants policies with the Code Bodies will be elucidated in a future version of the Qualification Approach and Plan (QA&P) document.

Key RAID

RECCo highlighted dependencies and potential risks, highlighting the SIT Approach and Plan (SITA&P) as a dependency for finalisation of the QA&P. Given the anticipated timelines for the SITA&P this creates a risk the QA&P cannot be finalised until 31 July 2024, which is after LDSO testing commencement. The Programme noted the majority of substantive content will be known and unlikely to change ahead of this date, which should mitigate this risk. The Programme will also seek to deliver elements it is responsible for as quickly as practicable, and to undertake an iterative approach to finalisation of the SITA&P to assist in placing content into the public domain and supporting substantive completion of the QA&P as soon as feasible.

The Chair encouraged the Elexon and RECCo Representative to ensure supporting document is produced as soon as possible to support participants, and noted expediency is now required to realign Code Body qualification development activities to the requirements of the Programme timelines.

Date of next meeting: 04 October 2023 10am